

INTERNATIONAL INDIAN SCHOOL - JEDDAH

UNDER THE PATRONAGE OF EMBASSY OF INDIA, RIYADH
AND AFFILIATED TO CENTRAL BOARD OF SECONDARY EDUCATION, NEW DELHI - INDIA
MEMBER, COUNCIL OF C.B.S.E. SCHOOL IN GULF
AFFILIATION NO. 5730001, SCHOOL CODE - 90072
MINISTRY OF EDUCATION - K.S.A - LICENCE NO. 045 / J, C.C.No. 136593
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المدرسة الهندية العالمية - جدة

تحت رعاية سفارة الهند، الرياض
وتابعة للمجلس المركزي للتعليم الثانوي، نيودلهي - الهند
عضو مجلس C.B.S.E. مدرسة في الخليج
الانتماء رقم. ٥٧٣٠٠٠١ رمز المدرسة - ٩٠٠٧٢
وزارة التعليم - ترخيص رقم - ج/٠٤٥، رقم العضوية: ١٣٦٥٩٣
ص.ب: ١٤٨٦١ جدة ٢١٤٣٤، المملكة العربية السعودية
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CIRCULAR

No. IISJ/PR/2024-25/12

Date: May 9, 2024

Subject: IIS, Jeddah invites applications for the inclusion of additional members in School Managing Committee – 2022-2025

Dear Parents,

Greetings from IIS, Jeddah

As per the communication received from the School Observer, additional members are to be added to the SMC (2022-2025), all interested parents may collect the application forms from the Reception Counter of Boys' Section of IIS, Jeddah between 09.00 AM to 4.00 PM from Sunday, May 12, 2024 to Sunday, May 26, 2024 (school working hours).

The candidate should possess required academic qualifications and have sufficient proven experience/ specialization in Academics / Administration / IT and Financial field. The eligibility criteria for the candidates are as follows:

- He / She must be a parent of student(s) of IIS, Jeddah for at least one year as per school records.
- He / She should be the parent of a regular student studying in the school. In case the child passes out of the school/leaves the school, the MC member shall cease to be a part of the MC, unless there are other siblings studying in the school.
- He / She must be a citizen of India who could devote sufficient time for the welfare of the school.
- He / She must hold a regular University degree preferably a Master's Degree or a Bachelor's Degree awarded after pursuing 5-year program such as MBBS attested by the competent authority in India / Embassy of India, Riyadh**.
- He / She must be holding a responsible position in a reputed Organization/Company or he / she should be a professional working with any reputed institution.
- He / She should not be a school employee / spouse of the school employee / relative of the school employee / member of another school committee / former employee of the school.
- He / She should not be a member of the previous/preceding School Managing Committee.
- He / She must have a No Objection Letter from his / her employer/ sponsor in original, duly attested by Chamber of Commerce and Industry in which the sponsor should clearly mention that he/ she is agreeable for the active participation of the candidate in Managing Committee meetings for the next 3 years and that the candidate will be in a position to attend the meetings even at a short notice.
- He / She must produce salary certificate issued by his / her employer and attested by Chamber of Commerce in the region stating that the monthly salary is not less than SAR 8,000/-.
- He/ She should submit a brief note not exceeding 100 words explaining his / her plans to ensure better education to the children of Indian community and all round progress of the school during his/her tenure.
- His / Her place of work and residence should be within the city where the school is situated.
- Non-working female candidates who possess a professional degree or a three-year graduation degree and a post-graduate degree of two-year duration can also apply.

Candidates are requested to submit their detailed CV, duly filled in forms along with the required documents in closed envelope to the Vice Principal's office (at Boys' Section) with a soft copy to the School Observer, International Indian Schools, Embassy of India, Riyadh at the email ID: edu.riyadh@mea.gov.in on or before Monday, May 27, 2024.

** Required original documents to be submitted at the time of interview.




(Dr. Mohammad Imran)
Principal

Copy for information to:

- School Observer
- SMC