



**INTERNATIONAL INDIAN SCHOOL JEDDAH
SAUDI ARABIA**

www.iisjed.org

**Invitation of E bids for AMC (Comprehensive and Non-Comprehensive) for Fire Safety System at KG
Section Building of International Indian School Jeddah**

E-Tender No.: REF/IISJ/ADMIN/ AMC/KG/2025

Date: August 26, 2025

Last date for submission of bids: 31st. August 2025

International Indian school – Jeddah

Post Box No: 14861

Jeddah – 21434

Kingdom of Saudi Arabia



Dated: 26 .08.2025

NOTICE INVITING E - TENDER

1. International Indian School Jeddah, invites E - Tender under two bid system from Civil Defense approved Fire Safety Company for Annual Maintenance Contract (AMC — Comprehensive and Non Comprehensive)
2. Interested Parties may quote for the work in accordance with the requirement decided by the School. Please submit your quotation as in the prescribed formats.
3. The quotation may be submitted through tenders@iisjed.org up to 31st August , 2025 by 4.00 pm
4. The interested firms may submit the bid in two separate formats super scribed as "Technical Bid" and "Financial Bid". Both are to be submitted online on tenders@iisjed.org. Please note that tender document will not be accepted after the expiry of stipulated date and time for the purpose under any circumstances.
5. The Technical Bids will be opened **on 01.09.2025 at 4:00 PM** by the Competent Authority of the International Indian School Jeddah. The financial bids of only those bidders, whose Technical Bids are found responsive, shall be opened by the Competent authority for the purpose.
6. The Competent Authority reserves the right to reject any or all the bids, or cancel the tender, without assigning any reason and the decision of the competent authority of the School shall be final and binding.


Administrative Officer




Principal

DATES TO REMEMBER

SL No	Events	Date
1	Tender Publish Date	26/08/2025
2	Bid submission End date	31/08/2025
3	Opening of Technical Bids	01/09/2025, 04.00pm
4	Opening of Financial Bids (of only those who qualify in the minimum eligibility criteria	01/09/2025 , 05.00pm

Note: The Bids will be opened at International Indian school Jeddah, Boys' section Building



LETTER OF
BID

(Annexure - I)

Dated:

To,
The Principal,
International Indian School Jeddah
KSA

Ref: Invitation for E Bid REF/IISJ/ADMIN/AMC/KG/2025, dated 26th. August 2025.

We, the undersigned, declare that:

1. We have examined and have no reservations to the Bidding Documents, including all issued Instructions.
2. We offer to execute in conformity with the Bidding Documents for the Providing of services for IIS Jeddah.
3. Our bid shall be valid for a period of 30 days from the date fixed for the bid submission deadline in accordance with the Bidding Documents and shall remain binding upon us and may be accepted at any time before expiry of the period.
4. We also declare that the Local Government body has not declared us ineligible or blacklisted us on charges of engaging in corrupt, fraudulent, collusive or coercive practices or any failure/lapses of serious nature.
5. We also accept all the terms and conditions of this bidding document and undertake to abide by them, including the condition that you are not bound to accept highest ranked bid/lowest bid or any other bid that you may receive.

Yours sincerely,
Authorized Signatory

Full Name and Designation
(To be printed on Bidder's letterhead)



1. GENERAL INSTRUCTIONS

1.1 TIMELINE

The supply, assembling and installations must be completed within 15 days, after placement of purchase order.

1.2 PERFORMANCE GUARANTEE

The successful bidder is required to submit a 10% of contractual amount before the commencement order is given and within 2 days of signing the final agreement. The guarantee amount in full or part may be forfeited in the following cases:

- I. When the terms and conditions of the contract are breached
- II. When the service provider fails to comply with minimum service levels agreed upon.

Failure of the service provider to comply with statutory requirements shall constitute sufficient grounds for annulment of the award and forfeiture of service guarantee.

1.3 PERIOD OF VALIDITY OF BIDS

Bids shall remain valid and open for acceptance for a period of 30 days from the last date of submission of Bids.



SECTION- I: INVITATION FOR E - BIDS (IFB)

1. The International Indian School Jeddah invites online bids from eligible bidders for AMC (Comprehensive and Non-Comprehensive) for Fire Safety System at KG Section Building of International Indian School — Jeddah

A. DETAIL SCOPE OF WORK: Technical Bid:

- Electronic Fire Warning Panel
- Smoke Detector
- Heat Detector
- Sprinkler
- Manual Glass Breaker
- Cabinet Hose Pipe
- Fire Alarm Bells
- Emergency Light
- Fire Extinguisher Powder + CO2
- Fire Water Pump
- Exit Light
- Sounder with Flasher

It is advised to visit the site to get a full understanding of the work, between 10:30 AM to 3:00 PM before 31st. August 2025.

2. Two bid System: The two-bid system will be followed for this tender. In this system, bidder must submit his offer in two separate formats as attached to this tender notice.

Format No. 1: "Technical Bid": Technical Bid should be prepared as per the instructions given in the Tender Documents along with all required information, documents in support of the minimum eligibility criteria. Documents comprising the Bid:

- a. Technical Bid Submission Form duly signed and printed on Company's letterhead (Section - I and Annexure 1)
- b. Contact Details Form, duly filled and signed & stamped (Annexure - 3)
- c. Company Profile: Shall mention Manpower and equipment details.
- d. Other related documents e.g. Trade License, Company Registration, VAT registration certificate and other certificates issued by the respective authority should be attached with the bid documents.
- e. As proof of having experience, documents for completed work / ongoing work shall be attached with bid document.

Format 2: "Financial Bid" shall contain:

The price schedule/ Financial Bid (Annexure – 2) must be duly completed in all respects, bearing the official seal and signature of the authorized signatory, and attested by the Chamber of commerce.



Both the Technical Bid and Financial Bid should be submitted separately in a single email to tenders@iisjed.org, with the subject lines clearly marked as "Technical Bid" and "Financial Bid", respectively

Note: Please do not mention "Financial Bid" (prices quoted) in the technical bid. If the price quoted is submitted with technical bid, the tender will be rejected.

3. Opening of Technical Bids:

- a. All the technical bids received by the International Indian School Jeddah will be opened on 1st September 2025 at 4:00 PM at International Indian School Jeddah.
- b. After being opened, the Technical Bids will be evaluated, by the Competent Authority of the International Indian School Jeddah based on the available documents submitted by the bidder.

4. Opening of Financial bids:

- a. Financial bids of the short-listed bidders only will be opened by the Competent Authority of the International Indian School Jeddah on 1st . September 2025 at 5:00 PM
- b. Technically accepted competitive bids ONLY will be considered for the opening of Financial Bids.



Annexure – 2

Format for submitting the Financial Bid for AMC (Comprehensive and non - Comprehensive) for fire safety systems at KG building of International Indian school- Jeddah
(To be submitted on company's letter head with chamber of commerce attestations)

BID No. REF/IISJ/ADMIN/AMC/KG/2025

TO,
The Principal,
International Indian school Jeddah.

AMC (Comprehensive and Non-comprehensive) for fire safety system.

SL No	Item description	Location	Quantity	Unit Price	Total Price
1	Electronic Fire Warning Panel	KG building			
2	Smoke Detector				
3	Heat Detector				
4	Sprinkler				
5	Manual Glass Breaker				
6	Cabinet Hose Pipe				
7	Fire Alarm Bells				
8	Emergency Light				
9	Fire Extinguisher Powder + CO2				
10	Fire Water Pump				
11	Exit Light				
12	Sounder with Flasher				

Note : Above Quoted price as well as site preparation is complete in all respect as per technical specifications and terms & conditions mentioned in the bid document.

Your faithfully.

Name
Designation
Signatory)

(Signature of authorized

Company seal



CONTACT
DETAILS FORM

Name of the Bidding Firm	
Name of the owner(s) & Nationality	
Name of the Authorized Signatory	
Nationality	
E-Mail ID	
Telephone No. & Mobile No	
Registration(CR) No.	
Service tax (VAT Certificate) no.	
Registered Office & Address (National Address)	
Bank Details (IBAN):	

